

Classification	Director of Residence Life Maintenance & Facilities
Grade	NC
Working Title	
FLSA Status	Exempt
Position Class Code	1M170 (E1)
Full Time Part Time	Full Time
Educational and Experience Requirement	Bachelor's Degree in related field or equivalent training. Seven years of related experience to include five years supervisory responsibilities in maintenance and facilities management of large residential buildings/complexes, school facilities, office buildings, apartments or other related field. Experience with planning, construction, and supervising outside contractors preferred. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.
Nature & Purpose of Position	Provides direction, supervision and coordination of maintenance, renovation, improvements, and new construction of University housing facilities.
Primary Responsibilities	Directs, plans, supervises and coordinates maintenance, renovation and construction of housing facilities. Plans and monitors preventive maintenance programs for all crafts. Acts as liaison with various departments within the university as well as outside contractors and vendors. Supervises custodial contractor and other maintenance contracts specific to Residence Life. Consults, advises, and coordinates with architects and engineers in the design and construction of renovations, new construction, replacement or installation of new equipment, and oversight of complete projects. Oversees all Life Safety codes documents, devices and systems that are applicable to Residence Life buildings and facilities. Provides direction, supervision and coordination of maintenance, renovation, improvements, and new construction of University housing facilities. Oversees building components, hot water heating systems, heating, ventilating, and air conditioner (HVAC), fire safety systems, electrical systems, water, and wastewater distribution and collection. Oversees hiring, training and evaluation of staff within area. Performs other related duties as assigned.
Other Specifications	Strong leadership skills and the ability to exercise discretion, excellent reasoning and independent judgment is required. Will have contact with other campus departments, contractors, vendors, Huntsville Health Inspector, Fire Department, students, and parents.

	<p>Will be accountable for asset and fiscal resource management within area of responsibility.</p> <p>This position may be designated as a Campus Security Authority (CSA).</p>
Supervision Given and Received	<p>Works under minimum direction of the Executive Director of Residence Life and Living-Learning Programs. Directs the supervision of professional, clerical, and maintenance personnel.</p>

Title Details

Title Information